

Procurement Conference Tuesday, August 10, 2004

8 AM to 5 PM

Sponsored By:

Federal Executive Board
Jan Stinson, Executive Director
www.chicago.feb.gov



United States
Small Business Administration
www.sba.gov



Illinois Department of Commerce
and Economic Opportunity

Rod R. Blagojevich, Governor

Jack Lavin, Director
www.commerce.state.il.us



City of Chicago
Department of Procurement
Services
Richard M. Daley, Mayor

Eric Griggs, Chief Procurement Officer
www.cityofchicago.org



Cook County Office of Contract Compliance
John H. Stroger, Jr., President

Betty Hancock Perry, Director
www.cookcountygov.com



Hispanic Chamber of Commerce
Juan Ochoa, Chief Executive Office
www.macbusiness.com



Chicago Federal Executive Board
230 South Dearborn, Suite 3816
Chicago, IL 60604-1602

Registration Deadline: Tuesday, August 3, 2004

Credit Card & Non-Credit Card Participants

REGISTER NOW at

www.chicago.feb.gov

click on "Procurement Conference"

Payments by Credit Cards and by Money Order/ Cashiers
Check will be accepted. No personal checks.

ALL PAYMENTS MUST BE RECEIVED BY

AUGUST 3, 2004

Government Procurement: How to Grow Your Business through Government

Procurement Conference

Tuesday, August 10, 2004

8 AM to 5 PM



How to Grow Your Business through Government

The University of Chicago
Gleacher Center
450 North Cityfront Plaza Drive
Chicago, IL
Tuesday, August 10, 2004

8:00 AM - Registration
8:30 AM - Conference Begins
5:00 PM - Conference Ends

Every year, the federal government buys over \$200 billion in goods and services. Additionally, state and local governments are major purchasers.

Is your small business capitalizing on this opportunity? Both potential and current small businesses are encouraged to attend this conference to gain insight on how to successfully compete for city, state and federal contracts.

You can learn more about the vast government marketplace and how you can sell your products and services by attending the Federal Executive Board's Procurement, Business Matchmaking and Training Conference.

- Learn about eligibility requirements and contractual assistance available from federal, state and local agencies.
- Learn how to finance your marketing efforts and your contract activities.
- Meet representatives of government agencies to discuss upcoming contracting opportunities.
- Learn about Government Contracting Programs.

BREAKOUT SESSIONS

- Certification
- Locking in the GSA Schedule
- Financial Assistance
- Doing Business with Government
- Mentor Protégé and Joint Venture

GUEST SPEAKERS

- U.S. Congressman Danny Davis, Member of Small Business Committee

PARTICIPATING AGENCIES AND EXHIBITORS

- Argonne National Laboratory
- City of Chicago Department of Procurement Services
- Cook County Office of Contract Compliance
- Federal Aviation Administration
- Federal Executive Board's Procurement Roundtable
- Illinois Dept. of Commerce and Economic Opportunity
- Illinois Hispanic Chamber of Commerce
- The University of Chicago
- U.S. Army Corps of Engineers
- U.S. Department of Energy
- U.S. Department of Housing and Urban Development
- U.S. Department of the Navy
- U.S. Department of Defense
- U.S. Environmental Protection Agency
- U.S. General Services Administration
- U.S. Small Business Administration
- U.S. Veterans Administration
- Women's Business Development Center

SBA's participation "How to Grow Your Business Through Government" is not an endorsement of the views, opinions, products, or services of any other person or entity. All SBA programs or cosponsored programs are extended to the public on a non-discriminatory basis.

Reasonable arrangements for persons with disabilities will be made, if requested at least two weeks in advance.
Please contact Elestine Harvey at elestine.harvey@sba.gov.
Questions: (312) 353-4599.

Conference Fee: \$55

Registration Deadline:
Tuesday, August 3, 2004

Credit Card & Non-Credit Card Attendees
REGISTER ON-LINE AT
www.chicago.feb.gov click on "Procurement Conference"

CREDIT CARD PAYMENTS:

Provide credit card information at above website.
Your monthly credit card statement will indicate a charge named "Event Registration Services."

NON-CREDITCARD PAYMENTS:

Money Order or Cashiers Check
Register on-line as above and mail payment to:
Chicago Federal Executive Board
230 S. Dearborn, Suite 3816
Chicago, IL 60604

****No Personal Checks****

ALL PAYMENTS MUST BE RECEIVED BY
TUESDAY - AUGUST 3, 2004

ON-SITE REGISTRATION:

You can pay \$35 on the day of the Conference by **Cash, Money Order, or Cashiers Check ONLY!!**
You will not be able to attend the luncheon, due to the conference center requirement that we provide, prior to the conference date, a final count of all meals to be served.

CANCELLATIONS:

Cancellations will not be accepted. You may, however, substitute another individual in your place to attend the conference.

CREDIT CARD BILLING PROCESS:

For your monthly billing records please note:
CICADA will process all credit card charges. Your monthly credit card statement will reflect **"EVENT REGISTRATION SERVICES"** on your credit card statement.